



**Limestone Township Library District
2701 W. Tower Road
Kankakee, IL**

**Board of Trustees Meeting Agenda
Thursday, June 20, 2024, at 6:30 PM
Community Meeting Room**

1. Call to Order
 - Attendance:
 - Tricia Coffman, Gary Dahn, Mary Beth Dorsey, Dana Krippel, Darcy Stomberg and Director Lynne Noffke
2. May Minutes
 - Strike under 9 New business. Leave other . We are striking i and ii. Replace i with election of officers is next month.
 - Motion to approve minutes as corrected by Gary, and seconded by Mary Beth. All were in favor.
 - Annexation Minutes
 - Correction /Addition: Change Under New Business:
 - Library is a luxury/ privilege
 - Correction/Addition: Change Under New Business
 - Goals: Change Battle Plan to Plan of Action
 - Motion to approve minutes by Gary, seconded by Mary Beth, all were in favor
3. Public Comment
 - No public comment
4. Treasurer's Report
 - Motion to approve bills in the amount of \$29,460.12 was made by Dana, seconded by Mary Beth, all were in favor.
 - 3 payrolls are included in this amount

5. Director's Report

- Summer Reading is going very well
 - 279 Registered as of today
 - Food Handler certification was done by Lynne
 - Received Per Capita grant in the amount of \$7,429.46
 - Mango Languages are in the works may be ready next week,
 - Email issues: Lynne is going to look into some of the issues.
 - Personnel: New hires have started.
 - Posting Program and Outreach services position will be posted soon.
 - Staff evaluations are in process
 - Staff development day went well.
 - Monthly statistics look great

6. Building Committee

- Checking on the last time the septic was serviced.
- 2 trees are dying out front.

7. New Business

a. Election of LTLD Board of Trustee Officers

- Mary Beth, Dana, Libby term ends 2025
- Darcy and Gary term ends 2027
- Jill and Tricia term ends 2029
- It was recommended we think about giving term limits to officers so there is a rotation amongst the trustees.
- Election will be next month

b. *Action Item*: Open Meetings Act (OMA) Semi-Annual Review of Closed Minutes

- Gary motions to leave the minutes closed, seconded by Mary Beth, all were in favor.

c. *Action Item*: Ordinance 24-1: LTLD Meeting Dates

- Change October 17, 2024 and Make the June meeting date June 18
- Dana motions to approve the ordinance as changed, seconded Gary, all were in favor.

d. *Action Item*: FY2024-2025 LTLD Non-Resident Fee

- The Non resident fee is calculated by a formula and is \$149.60
- Gary motioned to approve, Mary Beth seconded, all were in favor.

e. Review: FY2024-2025 LTLD Budget

- Lynne presented the preliminary budget lines
- f. Director Evaluation
 - Looking at evaluation forms. Discussing overhauling our current evaluation system or keeping our current system.
 - Director Evaluation needs to be completed in July or no later than August.
 - We will use our current evaluation system but change the rating system to 5,4,3,2,1 instead of the S system.
- g. Other
- 8. Old Business
 - a. Library Funding
 - i. Annexation Committee Report/Referendum
 - July 11, 2024 Annexation meeting at 6:30.
 - b. LTLD Policy Review:
 - i. Employee Handbook
 - Table until next meeting
 - c. Other
- 9. Friends of the Library
 - Next Meeting July 30 6:30
 - They approved \$600 for Summer Reading
 - They approved \$900 for Mango Languages
- 10. Other
 - Next Regular Meeting 3 trustees may be gone. Change Date of meeting to July 15 or July 16.
- 11. Adjourn
 - Motioned to adjourn made by Gary, seconded by Mary Beth, all were in favor.